

CTS Online Application Instructions:
166-Marriage and Family Therapy

Application for Licensure by Examination

Important: Do NOT apply directly to Continental Testing Services, Inc. (CTS).

Please submit your application through the Illinois Department of Financial and Professional Regulation (IDFPR) at <https://idfpr.illinois.gov/core.html>.

During the application process you will receive a notification via email with the Subject: Authority to Sit for an Examination.

This email will have an ID # that you will use when applying at CTS.

You will need this identifier when applying for testing through CTS.

Do not apply to CTS until you have created your IDFPR account and received your unique identifier.

Test Application

Apply online at www.continentaltesting.net and pay the required testing fee.

Once approved by IDFPR, you will receive an approval letter instructing you to apply here to Continental Testing Services with a testing fee. You can apply to our office by registering clicking the link for the Online Marriage and Family Therapist Application on the Illinois Marriage and Therapy home page (previous page).

You must then apply to Professional Testing Corporation at: <https://secure.ptcny.com/apply>. Select the AMFTRB examination and testing period from the menus, provide an email address, and pay online. You will need to respond YES to the question of whether or not you are a state candidate. You will be prompted to enter a candidate specific, single-use examination code. Continental Testing Services (CTS) will provide this code to applicants directly by email approximately 7-10 business days after applying with CTS.

PTC will send an eligibility notice via email to the email address provided by the candidate about six weeks prior to the start of the testing period. The eligibility notice will include an eligibility number and information on how to set up your examination location, date, and time through Prometric. A copy of this eligibility notice must be presented at the testing center.

Retake Applicants:

You will need to reapply here to Continental Testing Services with payment and to Professional Testing Corporation with their payment in order to receive a new eligibility letter. You are not required to reapply to the Illinois Department of Financial and Professional Regulation.

Exam Information:

The National Marital and Family Therapy Examination will be offered during the third full week of each month, Monday through Saturday. The candidates will be able to select their preferred month. The application deadline will be on the first of each month preceding the month in which the candidate wishes to take the exam. The candidates must select the correct testing period at the first step of the application process. There are no transfers to another testing period or refunds of application fees.